



**Return to School Transition Plan
Germantown Elementary School**

2020-21 School Year

Updated 8/25/20

The Illinois State Board of Education (ISBE) and the Illinois Department of Public Health (IDPH) have created guidelines for school districts to follow so that students, faculty, and staff may safely return to school. We are excited that these guidelines allow us to open our doors for in person learning. Our first day of school for K-8 students is scheduled for Monday, **August 31**. This will be a full day of school.

The following Clinton County Consortium schools, Albers, All Saints Academy, Aviston, Bartelso, Central Community High School, Germantown, Mater Dei Catholic High School, and St. Rose, have worked together collaboratively to draft this Return to School Transition Plan. While the overarching framework for the plan is similar in each school district, the plan has been personalized to meet each individual school's needs.

The guidelines outlined below are organized in alphabetical order.

Bus Transportation

- Passengers on the bus will wear a mask.
- Passengers will be minimized to 50 or fewer. If necessary, we will conduct mid-route drop-offs at school to maintain the 50 or fewer guideline.
- **Passengers from the same family are asked to sit together on the bus.**
- The buses will be disinfected daily.

Chromebooks/Ipads

- For K-4 students, an Ipad will be assigned to each student for the year.
- A chromebook cart will be located in each junior high homeroom. The students will be assigned the same chromebook for the year. They will pick it up in homeroom at the

beginning of each day, use it all day, and plug it back in at the end of the day homeroom.

- All devices will be disinfected regularly.
- In case of hybrid or remote learning, the students will be permitted to take their assigned device home.

Computer Lab

- The computer lab will remain open.
- We will maximize the use of devices in the classroom to limit the need to go to the computer lab.
- The students will wash their hands before and after going to the lab.
- The computer station and surrounding area will be disinfected before and after use.

Classroom

- Tables, desks, door handles, lockers, classroom materials, etc. will be disinfected throughout the day.
- The use of shared school supplies will be eliminated.
- Classroom doors will remain open as much as possible to limit touching of door handles.

Dismissal

- Exit A: The main entrance/exit by the superintendent office.
- Exit C: The main entrance/exit on the south side of the building along Walnut Street.
- Exit D: The south entrance/exit by the Michelle Varel Reading Garden.
- Exit G: The west entrance/exit at the end of the junior high wing.
- Town Students: Students not riding a bus home.
 - Bus students will be dismissed first.
 - PK-1 students will exit the building using Exit C.
 - All other bus students will exit the building using Exit D.
 - Each wing will dismiss at staggered times to allow for less traffic in the hallways.
 - Town students will be dismissed after the bus students.
 - PK-4 town students will exit the building using Exit A.
 - 5-8 students will exit the building using Exit G.
 - Each wing will dismiss at staggered times to allow for less traffic in the hallways.
 - People coming to pick up students at the end of the day are asked to remain outside to limit traffic in the building. For younger students, we suggest that parents identify a meeting area behind one of the concrete parking lot barriers. At dismissal the child will go to the meeting area. Together, the child and parent will walk to the vehicle.
 - A supervisor will be stationed at each exit to monitor the dismissal of students.

Face Masks

- Face masks will be worn in the building by students, faculty, staff, and all visitors.

- While the school district will have a supply of face masks to distribute, we encourage everyone to find a mask that works for them and use it while on site.
- If an individual is unable to wear a mask, a physician's note ***must*** be provided, else the individual will be required to wear a face mask.
- We understand fully that the wearing of face masks is not an ideal component of the education experience, so our goal is to build time into the school day for outdoor lessons that allow for the students to spread out and safely take off their masks if they so choose.

Lockers

- All students will be assigned their own locker space.
- At the beginning of the school day, the students will bring their belongings to homeroom instead of their locker. From there, the teacher will dismiss students to go to their lockers.
- Small groups of students will be dismissed at staggered times at alternating lockers to limit the number of students at their locker at any given time.

Locker Room/Bathrooms

- PK-4th grades will go to the bathroom 3 or fewer students at a time.
- Junior high students will use the bathroom at staggered times.
- The junior high students will not change for PE.
- The importance of washing hands will be stressed.

Lunch

- The lunch room capacity will be limited to 50. A class will eat in their classroom or under the pavilion outside if needed. (Note: Our lunches were already structured to limit the number of students eating at one time, so this should not be much of an issue for us.)
- The students will wash their hands before/after lunch.
- Masks will be worn through the lunch line. The students will then put their mask in a Ziploc baggie labeled with their name. The baggies will be kept in their grade level tub. The students will be given their baggie back after lunch/recess.
- The students will be spread out more at the cafeteria tables.
- The cafeteria tables will be cleaned after each use. This is standard practice.
- The share table will not be utilized.
- The salad bar will remain open because it is not self-serve. The students stand behind the plexiglass, indicate what they want on their tray, and the kitchen staff places the items on their tray.

Social Distancing

- Social distancing will be enforced whenever and wherever possible.

- We will stress the importance of being considerate of others' personal space and promote social distancing guidelines.

Symptom Screening

- Children must be screened by a parent/guardian prior to coming to school every day. **It is of the utmost importance that each family practice due diligence by checking for fever and COVID-19 symptoms.**
- Prior to the start of the school day, the homeroom teacher will conduct a temperature and symptom check on each student. A student with a temperature of 100.4° F or higher will be sent to the office. Office staff will wait a few minutes and conduct another temperature check. If the student's temperature is still 100.4F or higher, the student will be sent home.
- A student must be fever-free for 72 hours without medication before returning to school after an illness, or they may return to school with medical clearance from a doctor.
- A temperature and symptom check will also be conducted on staff upon their arrival to school.

Visitors to the Building

- Visitors to the building will be limited.
- The school doors will remain locked at all times. Visitors will be asked to ring the bell to enter the building.
- Office staff will greet visitors at the door or provide instructions via the intercom for entering the building.
- A temperature and symptom check will be conducted on visitors to the building.
- Visitors will wear a mask at all times while in the building.
- Visitors will practice social distancing while in the building.
- **Each PreK parent will participate in a Meet the Teacher session with their child and Mrs. Hitpas. This will give the parent the opportunity to experience the classroom with their child, take pictures, etc. a day or two before the first official day of school. Because parents will have already had this experience with their child, we have decided that due to the increase in COVID-19 cases in the County, a member of the PreK staff will greet families at the door starting the first day of school.**
- We understand that the first day of school is a big deal for our kindergarten students, so we are allowing parents to escort their children to the classroom on **August 31**. A temperature and symptom screening will be conducted prior to entering the building. **A mask must be worn.**

Visitors to the Office

- The office door will remain closed but the window will be open. Visitors are asked to go to the office window where a member of the office staff will greet them.

- If a member of the office staff is not available at the window, please ring the doorbell that is located on the bottom right on the wooden frame of the office window.

Water Fountains

- The students are encouraged to bring a see through water bottle of any kind labeled with their name to school every day.
- The water fountains will be turned off and covered with plastic.
- An automatic water bottle filler has been installed in a centralized location by the gym. The students will be permitted to fill up their water bottles using this fountain.

In the event a student or staff member tests positive for COVID-19, the Clinton County Health Department (CCHD) will be notified. Their guidance and procedures will be followed. The CCHD will conduct contact tracing and set quarantine protocol.

If school attendance is significantly impacted by illness such that a considerably large percentage of students and/or staff are absent, the Clinton County Consortium Schools may opt to institute a shorter school day, **move to a hybrid model**, or transition to remote learning. Such decisions will be made in conjunction with the Illinois Department of Public Health and the Clinton County Health Department. Families will be notified as soon as possible of any potential changes.

Our ultimate goal is to keep the building open to in person learning. While we acknowledge that these guidelines may be less than ideal, we feel they give us our best chance at making that goal a reality. The most important thing to keep in mind is that the kids are returning to school for in-person instruction.

We continue to receive new guidance from local and state authorities on a daily basis. With that being said, this plan is subject to change.

If you have any questions, concerns, or extenuating health circumstances that need to be discussed, please call the school at 523-4253, call my cell at 830-5209, or email me at rbecker@germantownbulldogs.org.

Thank you, in advance, for partnering with us to make the most of this situation. I am confident that by working together we can turn this challenge into a success.

With Bulldog pride,

Robin Becker, Supt.
Germantown SD #60

The following addendum was incorporated into the GES #60 Plan on August 18, 2020.

The framework for the GES #60 Plan moving forward is as follows:

- We will continue to look at the following metrics when making decisions:
 - Positivity rate over 8%
 - Clinton County is currently at an 14.9% positivity rate. (Warning)
 - New cases per 100,000 - Target is less than 50 per 100,000
 - Clinton County is currently at 207 per 100,000. (Warning)

Week 33 Data: 8/9/20-8/15/20 (Updated on 8/21/20)

When these two metrics hit “warning” levels, it is obviously concerning for our community.

Of more concern, though, are metrics that pertain specifically to our immediate school community. Moving forward, we will look primarily at the number/percentage of Germantown students and staff whose attendance at school is impacted by COVID-19. We have set the threshold at 10%. What that means is that if our absentee rate hits 10% or higher over the span of 10 school days or roughly two weeks, we will be forced to make adjustments to our learning environment. At Germantown, 10% of our population equals 24 students and 4 staff members. A single day with 24 students and 4 staff members absent would not automatically trigger an adjustment. It would take multiple days at or above the 10% threshold to make that happen. **Extenuating circumstances, such as the school cannot be adequately staffed due to numerous personnel on quarantine, could trigger an immediate change in plans.**

Exactly what adjustments would we make to the learning environment? Our new plan includes phases:

- Phase 1: Full In-Person
- Phase 2 (Least Restrictive): Hybrid Model – Reduced student capacity; 50% or fewer of the students in the building at a time
- Phase 3 (Most Restrictive): Full Remote – All classes taught online

The ultimate goal is to progress through the phases from least restrictive to most restrictive, but the adjustments we make to the learning environment will be determined by the severity of the situation. By using this model, we have moved away from the 'all or nothing approach' and have added a middle ground that allows us to try to mitigate the situation while still offering some in person learning.

We will keep our families updated on the absentee metric so that everyone is informed on the current status of things. If the 10% threshold is met over the course of a 10 day rolling period, and we are forced to make changes to our school day, our goal will be to get "back to normal" as quickly as possible.

The following addendum was made to our plan on August 24, 2020.

Phase 2: Hybrid Model - Reduce student capacity to 50%

- Monday/Wednesday: 50% capacity with each grade strategically split in half; Group A in attendance for all day instruction.
- Tuesday/Thursday: 50% capacity with each grade strategically split in half; Group B in attendance for all day instruction; Afternoon PreK in attendance from 12:15-3:00.
- **If school is not in session on a Monday, Tuesday, Wednesday, or Thursday of a given week due to a holiday, the weekly schedule will be altered so that Group A and Group B students will have 2 days of in-person attendance for the week. This will eliminate the third attendance day of the week for the PreK-2 students. Parents will be notified of the altered schedule in advance.**
- Friday:
 - All K-2 in attendance all day – This is where the foundation for learning is built, so we feel it is important to get the K-2 students in the building a third day while still minimizing the traffic in the building.
 - Kindergarten is already a small class with 15 in each section.
 - First grade has 24 students. Mrs. Rathmann will assist Mrs. Peppenhorst with first grade, so they can break up into smaller groups.
 - Second grade has 17 students. Mrs. Goldbar (student teacher) will assist Mrs. Ski with second grade, so they can break into smaller groups.
 - On Fridays, K-2 students that work with Mrs. Garren will attend school all day while students in grades 3-8 that work with Mrs. Garren or Mr. Parr will be scheduled from 8:30-11:15 or 12:15-3:00.
 - The 10 youngest AM PreK students will be in attendance from 8:30-11:15.
 - The 10 oldest AM PreK students will be in attendance from 12:15-3:00.
 - We feel it is important to get the students that qualified for the Preschool for All grant funded program in the building a third time during the week.

- Grades 3-8 will be at home for remote learning.
- The students will be sent home with work to complete on their 'remote' days.
- PreK
 - The morning PreK Program will meet in person 3 days a week.
 - The afternoon PreK Program will meet 2 days a week on Tuesdays and Thursdays. Their tuition will be prorated accordingly.
- Classes have been strategically split so that family members are in school on the same days. We went as far as scheduling cousins on the same days of attendance thinking that it might help with childcare. We also maintained a boy/girl balance with the splits. We opted not to give families a choice on Monday/Wednesday or Tuesday/Thursday attendance because there is no possible way we could have honored everyone's request while also maintaining 50% capacity.

Morning PreK		
Monday/Wednesday	Tuesday/Thursday	Friday
Group A: Attendance Day Group B: Remote Day The morning PreK attendance day is 8:30-11:15.	Group A: Remote Day Group B: Attendance Day The morning PreK attendance day is 8:30-11:15.	8:30-11:15 Youngest <ul style="list-style-type: none"> ● Chloe B. ● Collin B. ● Ryan C. ● Hailey E. ● Madison E. ● Caroline K. ● Jack K. ● Delilah L. ● Shaila L. ● Henry S. 12:15-3:00 Oldest <ul style="list-style-type: none"> ● Mackenzie B. ● Kit E. ● Nora E. ● Henley I. ● Kyler K. ● Lorene R. ● Morgan S. ● Kolten S. ● Logan S. ● Copper T.

Afternoon PreK

If in hybrid, the afternoon PreK calendar will reflect 2 afternoon attendance days a week for a total of 8 per month. Most afternoon PreK days will be on Tuesdays and Thursdays. If an attendance day falls on a holiday, then a 'Make-Up Day' will be scheduled for that week. Mrs. Hitpas will publish a schedule to indicate attendance days in advance. The tuition rate will be prorated accordingly. The afternoon PreK attendance day is 12:15-3:00.

K-8

Monday/Wednesday	Tuesday/Thursday	Friday
Group A: Attendance Day Group B: Remote Work Day	Group A: Remote Work Day Group B: Attendance Day	All K-2: Attendance Day 3-8: Remote Work Day 3-4 Garren: ½ Day Attendance 5-8 Parr: ½ Day Attendance

Group A: Monday/Wednesday Attendance Days

PreK	K-Kurtz	K-Markwell	1st	2nd	3rd
Chloe B.	Emma B.	Emily B.	Calvin D.	Evan H.	Kynslee A.
Collin B.	Tristin G.	Maddox B.	Cassidy D.	Asher H.	Ali C.
Hailey E.	Everly H.	Joanie B.	Andrew G.	Sawyer K.	Lucas D.
Madison E.	Joseph N.	Grant H.	Max H.	Sophie K.	Gracyn E.
Kit E.	Jaxton R.	Olivia K.	Brantley K.	Haley K.	Rayna G.
Nora E.	Grayson S.	William L.	Emma P.	Kayne S.	Peyton H.
Caroline K.	Emry S.	Jayce S.	Nolan P.	Van S.	Wyatt H.
Jack K.		Brady W.	Colten R.	Quinn T.	Haylee P.
Morgan S.			Tristan S.	Austin W.	Kyler R.
Kolten S.			Rhett S.		Cody S.
			Jaxson S.		Easton S.
			Alivia W.		Brandt W.

Group A: Monday/Wednesday Attendance Days cont.				
4th	5th	6th	7th	8th
Fisher B.	Lucas C.	Sarah A.	Connor A.	Lexia D.
Miles E.	Temprence D.	Tyler B.	Keegan A.	Lydia D.
Hayden K.	Kylee E.	Ali B.	Ellie B.	Jason H.
Wyatt K.	Khloe G.	Brielle K.	Brady C.	Anthony H.
Page L.	Nadia K.	Lane K.	Kora E.	Jace K.
Emalyn M.	Meagan K.	Dylan M.	Talon G.	Jadyn K.
Kylee M.	Griffen K.	Dylan S.	Macy H.	Sarah K.
Koltin S.	Savannah S.	Kelsey S.	Aidan H.	Aiden M.
Tyson S.	Nate V.	Rylie T.	Deidre M-R.	Derek M-R.
Emma T.	Weston Z.	Addison W.	Emmet S.	Nolan R.
Bryn W.		Abi W.	Kara S.	Ava S.
			Craig S.	Ian T.
			Hailey W.	Aubrey W.
			Chase Z.	Justin W.

Group B: Tuesday/Thursday Attendance Days					
PreK	K-Kurtz	K-Markwell	1st	2nd	3rd
Mackenzie B.	Rafe A.	Christiano B-S.	Henry B.	Coben D.	Adrian B-S.
Ryan C.	Cruz D.	Elias B.	Sawyer E.	Ethan D-W.	Cecilia H.
Henley I.	Kain E.	Levi H.	Josie E.	Henry E.	Nolan H.
Kyler K.	Wyatt K.	Sailor M.	Paisley E.	Sydney H.	Mavaryck H.
Delilah L.	Carson L.	Nicki O.	Cameron G.	Camille H.	Maeve K.
Shaila L.	Anna P.	Quinn P.	Garrett H.	Memphis K.	Erica L.
Lo R.	Mallory R.	Marcus V.	Elias K.	Maggie R.	Stacy L.

Group B: Tuesday/Thursday Attendance Days cont.

PreK	K-Kurtz	K-Markwell	1st	2nd	3rd
Henry S.	Austyn S.		Mia P.	Myles V.	Brynn R.
Logan S.			Bentley Q.		Jared R.
Copper T.			Trent R.		Avery S.
			Mason R.		Calvin V.
			Taylor S.		Grayson W.
					Lucas W.
4th	5th	6th	7th	8th	
Bryce B.	Adriana B-S.	Heidi B.	Dalton B.	Sami A.	
Morgan E.	Logan C.	Ivylynn B.	Landon B.	Gavin A.	
Kaitlyn G.	Wyatt E.	Gavin E.	Chloe B.	Sophie B.	
Jayce H.	Bailey G.	Abigail H.	Kameron B.	Hayden C.	
Max H.	Levi H.	Avery H.	Brylee D.	Garett G.	
Sam H.	Kaydence H.	Erin K.	Brett D.	Dausen H.	
Payton K.	Fletcher K.	Nolan K.	Gavin G.	Jared H.	
Blaize L.	Madisyn R.	Kendyl P.	Kaelyn G.	Kailyn K.	
Chloe M.	Kaylee S.	Tyler R.	Jaron K.	Karson K.	
Knox M.	Aubrey V.	Augie R.	Rhett M.	Marin R.	
Kenzie P.		Avery V.	Owen M.	Kailey V.	
Miller R.			Kay S.	Julia W.	
Peyton S.			Madeline V.	Reid W.	

Group A Students				
Monday	Tuesday	Wednesday	Thursday	Friday
Attendance Day	Remote Day	Attendance Day	Remote Day	AM PreK: Attendance Day K-2: Attendance Day 3-8 Remote Day Mrs. Garren Attendance Day Mr. Parr Attendance Day

Group B Students				
Monday	Tuesday	Wednesday	Thursday	Friday
Remote Day	Attendance Day	Remote Day	Attendance Day	AM PreK: Attendance Day K-2: Attendance Day 3-8 Remote Day Mrs. Garren Attendance Day Mr. Parr Attendance Day

If school is not in session on a Monday, Tuesday, Wednesday, or Thursday of a given week due to a holiday, the weekly schedule will be altered so that Group A and Group B students will have 2 days of in-person attendance for the week. This will eliminate the third attendance day of the week for the PreK-2 students. Parents will be notified of the altered schedule in advance.

Lunch Program: If at any point we have to go hybrid or remote, our kitchen staff is planning to serve hot lunches. Parents will be sent a menu via Google Forms every morning. They will place an order if interested. The hot lunches will be packaged and available for pick-up drive-thru style from 11:00-12:00 by the steps near the bike racks. The standard lunch fee will be assessed.

- *\$2.85 per lunch
- *\$1.50 for ala carte
- *Reduced rate of 40¢ for those that qualify for reduced lunch
- *Free for those that qualify for free lunches

The salad bar will be an option if there is enough interest.

Technology:

K-4: During hybrid and remote learning, each K-4 student will be issued an Ipad to bring home and use.

5th-8th Grades: During hybrid and remote learning, each 5-8 student will be issued a chromebook to bring home and use.

Transportation:

In case of hybrid learning, the bus routes will change because the students will be attending school on different days. We have created separate bus routes for hybrid learning and will share them with families if the need arises. At this point, we would prefer not to release the routes because we want to limit confusion before our regular routes for in-person learning start next week. If you absolutely need to know hybrid bus route information at this time, simply call the school office at 523-4253.